



Wokingham
Learning Disability
Partnership Board

Co Chair Information Pack



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What is this all about?

The Wokingham Learning Disability Partnership Board is looking for a new Co Chair. Our current Co Chairs are Luke Joy-Smith and David Chaffe, however Luke is moving on to a new job at the end of this month. We are looking for someone to replace Luke and work alongside David until the end of his term. The usual co chair term is 3 years, however David and Luke have been in role for over a year. So we are looking for someone to stand as co chair for 1 year 9 months. We hope to elect our new co chair at the Partnership Board Big Meeting on **21st July 2010**. This is a voluntary role, but any out of pocket expenses can be reimbursed.

What does a Co Chair do?

- Listen to the views of the local learning disability community.
- Run two of our main meetings: The Core Group and Big Meeting (these meetings are held 6-weekly during a weekday). In addition to this we may have ad hoc meetings throughout the year, for example consultation events.
- Support occasional whole day events (such as our Annual General Meeting, Leads Event and one-off themed events such as Housing, Health etc)
- As part of the wider network of Partnership Boards from other areas, the Co Chairs are sometimes invited to regional and national events.
- Provide support to the other Co Chair.
- Help maintain and promote the profile of the Partnership Board.
- Produce correspondence on behalf of the Partnership Board.

What support does the Co Chair get?

- There is currently one full-time and one part-time worker employed to support the running of the Partnership Board. Their roles include: organising meetings and events,

producing meeting papers and other communications, responding to correspondence and queries and providing other support to the Co Chairs.

- There will be an opportunity for the new Co Chairs to be inducted in to the work of the Partnership Board.
- Equipment needed to fulfil the role of Co Chair can be supplied as agreed by the Partnership Board.
- Training needed to fulfil the role of Co Chair can be arranged as agreed by the Partnership Board.

Who can stand as Co Chair?

- The Co Chair must be committed to improving the lives of people with a learning disability living in the Wokingham Borough and their supporters.
- The Co Chair must **not** work for Wokingham Borough Council or Berkshire West Primary Care Trust.
- The Co Chair must have a willingness to understand current issues relations to learning disability, both local and national agendas.
- The Co Chair should be computer literate.
- The Co Chair must be able to give the time to attend Partnership Board functions.
- The Co Chair should be able to work in an inclusive style.
- The Co Chair should be willing to help move the Partnership Board forward.

How do I stand as Co Chair?

Candidates are invited to stand for election. The election will take place at our Big Meeting on 21st July 2010 (10am-12noon). You will need to make a poster, which states:

- Why you would make a good co chair
- One thing you would do to make a difference to the lives of people with learning disabilities in the Wokingham Borough

You will be asked to present your poster at the meeting. Our members will then vote for their best candidate.

If you want to find out more please contact Jodie Reichelt (Partnership Board Development Manager) on [05600 766 114](tel:05600766114) or email jodie.reichelt@partnershipboard.org.uk