

The **KARTEN CTEC** Centre

INCREASING INDEPENDENCE & OPPORTUNITIES FOR ADULTS WITH A LEARNING DISABILITY

Autumn Term Courses (Oct - Dec) 2011

Morning Sessions : 9.30 am to 11.45 am		
Monday	Tuesday	Wednesday
<p><u>Numeracy for Life</u> Course code: KI1103 This course will give students the opportunity to enhance their numeracy skills in everyday life situations.</p>	<p><u>Healthy Life - 1</u> Course code: KI1114 This course will introduce students to the way in which appropriate food can contribute to a healthy life.</p>	<p><u>Work Skills - 1</u> Course code: KI1123 This course will help students understand the benefits and reasons for having a job.</p>
<p><u>Getting to Know Your Computer</u> Course code: KI1101 This course will give students an introduction to using a computer.</p>	<p><u>News Group</u> Course code: KI1120 This course will help students to develop their communication skills by discussing topical news (local, national or world).</p>	<p><u>Literacy for Life</u> Course code: KI1105 This course will give students the opportunity to enhance their literacy skills in everyday life situations.</p>

Afternoon Sessions : 1.00 pm to 3.15 pm		
Monday	Tuesday	Wednesday
<p><u>Technology & Communication Skills - 1</u> Course code: KI1109 This course will help students to develop communication skills whilst learning to use a telephone. The course also includes a basic internet guide.</p>		<p><u>Keep Safe - Keep Well *</u> Course code: KI1117 This course will help students to understand what abuse is and how they can get help. *Please note this is a 7 week course Course fee: £20</p>
<p><u>Preparation for Learning</u> Course code: KI1112 This course is for people who have not attended formal learning in recent years and who wish to improve their confidence in attending adult education.</p>	<p style="text-align: center;"><u>Important Course Information</u> Courses run for 10 weeks starting week commencing 3rd October (*See Notes for Keep Safe - Keep Well) <u>Note: Centre closed during Half Term</u> 24 - 28 October (inc) Course Fee: £30.00*</p>	

Please contact us if you have any questions or to request full course details:
 telephone **01344 755586** or email **kartencentreinfo@norwood.org.uk**

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Spring Term Courses (Jan – March) 2012

Morning Sessions : 9.30 am to 11.45 am		
Monday	Tuesday	Wednesday
<p><u>Numeracy for Life</u> Course code: KI1104 This course will give students the opportunity to enhance their numeracy skills in everyday life situations.</p>	<p><u>Healthy Life – 2</u> Course code: KI1115 This course will help students to understand about different types of relationships.</p>	<p><u>Work Skills – 2</u> Course code: KI1124 This course will give students the opportunity to learn and practice some of the skills required for working in an office.</p>
<p><u>Getting to Know Your Computer</u> Course code: KI1102 This course will give students an introduction to using a computer.</p>	<p><u>News Group</u> Course code: KI1121 This course will help students to develop their communication skills by discussing topical news (local, national or world).</p>	<p><u>Literacy for Life</u> Course code: KI1106 This course will give students the opportunity to enhance their literacy skills in everyday life situations</p>
Afternoon Sessions : 1.00 pm to 3.15 pm		
Monday	Tuesday	
<p><u>Technology & Communication Skills - 2</u> Course code: KI1110 This course will look at the skills needed to use a mobile phone and the internet.</p>	<p><u>Keep Safe-Keep Well *</u> Course code: KI1118 This course will help students to understand what abuse is and how they can get help.</p> <p>*Please note this is a 7 week course</p> <p>Course Fee: £20</p>	<p><u>Important Course Information</u> Courses run for 10 weeks starting week commencing 9th January</p> <p><i>(*See Notes for Keep Safe- Keep Well)</i></p> <p>Note: Centre Closed during Half term 13 - 17th February (inc)</p> <p>Course Fee: £30.00*</p>
<p><u>Preparation for Learning Skills for People with PMLD</u> Course code: KI1113 This course is for people with a complex learning disability who have not attended formal learning in recent years and who wish to improve their confidence in attending adult education.</p>		

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Summer Term Courses (April – July) 2012

Morning Sessions : 9.30 am to 11.45 am		
Monday	Tuesday	Wednesday
	<p><u>Healthy Life – 3</u> Course code: KI1116 This course will help students to understand why personal fitness is important for a healthy life.</p>	<p><u>Work Skills – 3</u> Course code: KI1125 This course will help students to understand the skills and the opportunities they have for work.</p>
	<p><u>News Group</u> Course code: KI1122 This course will help students to develop their communication skills by discussing topical news (local, national or world).</p>	<p><u>All About Me – Multi Media</u> Course code: KI1108 Students will produce an individual personal profile using media software.</p>
	<p><u>All About Me – Multi Media</u> Course code: KI1107 Students will produce an individual personal profile using media software.</p>	

Afternoon Sessions : 1.00 pm to 3.15 pm		
Monday	Tuesday	Wednesday
<p><u>Technology & Communication Skills for People with PMLD</u> Course code: KI1111 This course will show students how to use computers with specialist equipment and software to develop new communication skills.</p>	<p><u>Keep Safe - Keep Well *</u> Course code: KI1119 This course will help students to understand what abuse is and how they can get help. *Please note this is a 7 week course at a cost of £20</p>	<p><u>Important Course Information</u> Courses run for 10 weeks starting week commencing 16th April *See Note for Keep Safe - Keep Well Note: Centre Closed during High Holy/Bank Holidays & Half Term 7th May, 28th May, 4 – 8th June (inc) Course Fee: £30.00*</p>

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